



Phone (720) 423-3411 • ricoh@dpsk12.org • servicecenter.dpsk12.org

DENVER PUBLIC SCHOOLS & RICOH USA, INC.



Printer Driver Installation Guide



Installing a Ricoh Device on a MAC.

- 1. Connect to the following server address and then select connect.
 - a. Smb://dpsnas01.dpsk12.org/softwaredepot

• • •	Connect to Ser	ver	
Server Address:			
smb://dpsnas01.dp	osk12.org/softwaredepo	t	+ 0~
Favorite Servers:			
? Remove		Browse	Connect

2. You will be prompted to enter your Denver Public School network user name and password, then select connect. When entering your username, be sure to type **dpsuser** before your username.

ńń	Enter your name and password for the server "dpsnas01.dpsk12.org".		
Connect As: OGuest			
	 Registered User 		
	Name: dpsuser\username		
	Password:		
	Remember this password in my keychain		
	Cancel Connect		

3. Now you will see a list of file folders, open the file named "MAC."

📇 softwaredepot	
	Q, Search
Name ^	Date Modified
DPS	May 31, 2017, 1:39 PM
► 🛄 MAC	Apr 25, 2017, 9:01 AM
VCS	Dec 12, 2016, 2:14 PM
VMware	May 30, 2017, 3:05 PM
Windows	Jun 7, 2017, 11:35 AM

4. Now you will need to open the "Ricoh_Printer_Drivers_MAC" file.

🔻 📃 Ricoh	Yesterday, 8:54 AM
10.9 driver	Sep 19, 2014, 10:57 AM
EE-MacClient.zip	Apr 3, 2014, 9:43 AM
Equitrac Express Mac OS 10	Jun 2, 2014, 12:53 PM
🕨 📄 Equitrac Expresac OS Yosemite	Apr 21, 2016, 12:44 PM
Ricoh_Printer_Drivers_MAC	Jun 19, 2017, 9:14 AM



5. Now you will see a list of all the drivers for different Ricoh devices, **note that some of these drivers are used for multiple devices**. For example, there is a driver for the MPC6503 *and* MPC8003. You can expand the column size to see the driver's full name. Find the Ricoh driver you need and double click it, to download.

RecoveryPartitionCreator	Apr 18, 2017, 11:55 A
🔻 📃 Ricoh	Yesterday, 8:54 AM
10.9 driver	Sep 19, 2014, 10:57
EE-MacClient.zip	Apr 3, 2014, 9:43 AN
🕨 📄 Equitrac Express Mac OS 10	Jun 2, 2014, 12:53 P
Equitrac Express Mac OS Yosemite	Apr 21, 2016, 12:44
Ricoh_Printer_Drivers_MAC	Jun 19, 2017, 9:14 Al
907EX_MAC.dmg	Nov 5, 2012, 12:06 P
MP301_MAC.dmg	Nov 5, 2012, 12:10 P
MP305_MAC.dmg	Jun 2, 2017, 12:07 Pl
MP3352_MAC.dmg	Nov 5, 2012, 12:11 PI
MP3555 - MP5055_MAC.dmg	Jun 2, 2017, 12:33 Pl
MP4054 - MP5054_MAC.dmg	Jun 2, 2017, 12:31 PM
MP5002-MP4002_MAC.dmg	Nov 5, 2012, 12:12 P
MP7001-8001-9001_MAC.dmg	Nov 5, 2012, 12:18 P
MP9003 -MP6503 - MP7503_MAC.dmg	May 24, 2017, 9:41 A
MPC305_MAC.dmg	Jun 2, 2017, 12:37 Pl
MPC306_MAC.dmg	Jun 2, 2017, 12:30 Pl
MPC400_MAC.dmg	Nov 5, 2012, 12:19 P
MPC401_MAC.dmg	Jun 8, 2017, 7:51 AM
MPC3004-MPC3504 _MAC.dmg	Jun 2, 2017, 12:09 Pl
MPC5501_MAC.dmg	Jan 11, 2013, 9:32 Al
MPC5502_MAC.dmg	Nov 5, 2012, 12:13 P
MPC6003- MPC450PC5503_MAC.dmg	Jun 2, 2017, 12:23 Pl
MPC6004-MPC4504_MAC.dmg	May 24, 2017, 9:49 /
MPC6501_MAC.dmg	Nov 5, 2012, 12:19 P
MPC6502 - MPC8002_MAC.dmg	Jun 2, 2017, 12:14 PI
MPC6503 - MPC8003_MAC.dmg	Jun 2, 2017, 12:28 Pl
PRO8200_MAC.dmg	Jun 2, 2017, 12:25 Pl
SafariMontana	Dec 18 2012 3.10 D



6. Now you will see the following prompt, double click the "Ricoh_PS_Printer.pkg" to start the install of the device.



7. Now you will see the driver summary screen and need to select the "Continue" button.

	Install Ricoh_PS_Printers_Vol4_EXP_LIO Driver	
	Welcome to the Ricoh_PS_Printers_Vol4_EXP_LIO Driver Installer	
 Introduction License Destination Select Installation Type Installation Summary 	This installer installs the following printer driver. - RICOH MP 2554 PS - RICOH MP 2554J PS - RICOH MP 2555 PS - RICOH MP 2595J PS - RICOH MP 3054 PS - RICOH MP 3054 PS - RICOH MP 3054J PS - RICOH MP 3055 PS - RICOH MP 3055J PS - RICOH MP 3554J PS - RICOH MP 3555 PS - RICOH MP 3555 PS - RICOH MP 3555 PS - RICOH MP 3555 PS - RICOH MP 401SPF PS - RICOH MP 401SPF PS - RICOH MP 4055 PS - RICOH MP 4055 PS	
	- RICOH MP 501 PS - RICOH MP 5054 PS - RICOH MP 5055 PS - RICOH MP 601 PS - RICOH MP 6054 PS Go Back Continue	

8. Now select the "Continue" button.

● ● ○ 😺 Install Ricoh_PS_Printers_Vol4_EXP_LIO Driver				
Software License Agreement				
Introduction	English			
License	SOFTWARE LICENSE AGREEMENT			
Destination Select	INDODTANT NOTICE: DI FASE DEAD THIS ACDEEMENT (the			
Installation Type	"Agreement") CAREFULLY BEFORE INSTALLING OR USING THIS			
Installation	SOF I WARE (the Software).			
InstallationSummary	This Agreement is a legal agreement between you ("Licensee" or "you") and us and/or our "Affiliates" (as defined below) (collectively, "Licensor"). Licensor is willing to license the Software, which includes the associated media, and printed or electronic documentation, if any ("Documentation"), only upon the condition that you accept all of the terms contained in this Agreement. For the purposes of this Agreement, "Affiliate" means any entity that, from time to time during the term of this Agreement, Controls, is Controlled by, or is under common Control with us. "Control" means the power, whether directly or indirectly (by ownership of stock, share capital, the possession of voting power, contract or otherwise) to appoint and/or remove the majority of the members of the governing body of Licensor, or otherwise exercise control over Licensor's affairs and policies.			
	Print Save Go Back Continue)		

9. Now select the "Agree" button to agree with the License Agreement.

To continue installing the software you must agree to the terms of the software license agreement.		
Click Agree to continue or click Disagree to cancel the installation and quit the Installer.		
Read License	Disagree Agree	

10. Now select the "Install" button.

🕘 🕘 💮 💝	nstall Ricoh_PS_Printers_Vol4_EXP_LIO Driver)
	Standard Install on "Macintosh HD"	
 Introduction License Destination Select Installation Type Installation Summary 	This will take 47.4 MB of space on your computer. Click Install to perform a standard installation of this software on the disk "Macintosh HD". Change Install Location	
	Go Back Install	

11. Now enter in you're the admin password (the one you log into your Mac with), then select "Install Software."

Installer is your passw	trying to install new software. Type word to allow this.		
Username:	username		
Password:			
	Cancel Install Software		

12. Now you can select the "Close" button.



13. Now choose "System Preferences" from your apple menu.





14. Now select the "Printers & Scanners" icon and open.



15. Now select the "+" symbol in the bottom left hand corner to add a printer.





16. Now select "IP" with the ball above it, then enter in the IP address, Printer name and Location. The Ricoh device will automatically be listed in the "Use." Then select the "Add" button.

	A	dd	
<u>a</u>	 	Q Search	
Default IP V	/indows	Search	
Address:	10.20.21.21		
	Valid and complete host name of	or address.	
Protocol:	Line Printer Daemon - LPI	D	٢
Queue:			
	Leave blank for default queue.		
Name	10.20.21.21		
Location:			
Use:	RICOH MP C8003 PS		\$
			Add
			Add



17. Finally, you have loaded the Ricoh device on your MAC. You can now print to the Ricoh device.

$\bullet \bullet \circ \checkmark $	Printers & Scan	ners	Q Search
Printers Admin Printer C8003 • Idle, Last Used	Location: Kind: Status:	Admin Printer C800 Open Print Queue Options & Supplie 7th Floor EGC RICOH MP C8003 PS Idle)3 э S
+ -	Share this printe	er on the network	Sharing Preferences
	Default printer: Default paper size:	Last Printer Used US Letter	¢ ¢